

# Application for a digital tachograph card

(Write clearly)

*Check the appropriate box:*

**Drivers card**           
  **Company card**           
  **Workshop card**           
  **Surveillance card**

*Check the appropriate box:*

**Primary issue**  
 (also applies when a card is issued in a foreign country)

**Reissue**  
 (the card has been lost, stolen or destroyed)

**Renewal**  
 (the period of validity is about to expire)

**Republication**  
 (e.g. name changing)

*Digital tachograph card ID number and issuing country*

Tachograph card ID number: \_\_\_\_\_ Issuing country: \_\_\_\_\_

### Information on applicant or technical director:

<p><b>A photo of the applicant shall be glued here (only when applying for a drivers card)</b></p> <p>The portrait photo shall show applicant without headgear, 35x45 mm in size, on a long-lasting photographic paper, without stamps or logos</p>	Name		ID – number (kennitala)	
	Address		Postcode and place	
	Country		Country of birth	
	Email		Phone number	Additional phone number

### Information on company, workshop or surveillance station (does not apply if applying for drivers card)

Name of company/workshop/surveillance station		Accreditation number	ID – number (kennitala)
Address		Postcode	Email
Signature (name and position of the person applying on behalf of the company)			Phone number Additional phone number

### Place of delivery (check the appropriate box):

Delivered to applicant's home address (stated above)           
  Delivered and picked up at Samgöngustofa

**Attention!** Tachograph card can only be delivered or picked up by the applicant. The applicant may authorize another person to collect the card but the person must present a valid mandate. A mandate form can be accessed on Samgöngustofa's website ([www.samgongustofa.is](http://www.samgongustofa.is)).

If the payer is another than the applicant Name:  ID-number:  Place and date	Applicant's signature   -----
<p><b>Note!</b> The signature has to be inside the frame and cannot intersect the lines demarcate the frame. Furthermore, the signatory confirms that the submitted information is correct and that he/she has familiarised himself/herself with rules on use and preservation of digital tachograph cards. With this application and my signature, I consent to the processing and control of the submitted information. The Icelandic Transport Authority will use the information in accordance with applicable laws and regulations on the processing of personal data.</p>	

Credit card number: \_\_\_\_\_ Expiration date: \_\_\_\_\_

## Supporting Documents

### The application must be supported by the following documents:

- 1) **Drivers card:** Photocopy of the applicant's driving license (both sides). If the applicant delivers the application at Samgongustofa he/she must present the driving license . A passport photo shall be submitted along with the application if applying for the first time. The photo shall be a portrait of the applicant, without a headgear, 35mm x 45mm in size on a long-lasting photographic paper without stamps or logos.
- 2) **Workshop card:** Accreditation certificate needs to be presented and a photocopy of a valid passport or driving license from the technical director. If the applicant delivers the application at Samgöngustofa he/she/it must present valid IDs.
- 3) **Expenses:** The fee for the digital tachograph card is ISK 16,570 If the applicant requests that the card be sent to his/her home address the fee is ISK 17,650. The application will not be processed until a full payment has been made. Applicants can pay by making a deposit into Samgöngustofa's bank account (515-26-210867, ID. No./kennitala 540513-1040), by submitting their credit card number on page 1 or by paying at the service desk at Samgöngustofa.

### Drivers card applicants need to fulfil following condition:

- 1) **Valid driving license** issued in an EEA State with a valid C1-, C-, D1- or D-class.
- 2) Have **permanent residence** in Iceland.

### Reissuing a drivers card:

Each driver is only permitted to have one drivers card. Upon reissuing the older card must be returned.